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| **NO.** | **CRITERIA** | **REFERENCES** |
| 1. | **An examiner must have a minimum qualification of no less than the supervisor.**  Where an examiner is without the required qualification, the appointment is subjected to the approval of the Higher Education Provider (HEP) Senate. | 2012 MQA Standards : Masters dan Doctoral Degree by Research |
| 2. | **Masters degree by research**  The masters dissertation must be examined by at least two examiners, one of whom is an external examiner.  **Doctorcal degree by research**  For PhD, including PhD by published work, the thesis must be examined by at least three examiners, two of whom are external examiners. | 2012 MQA Standards : Masters dan Doctoral Degree by Research |
| 3. | **Internal examiner for research programme**  Field experts from the University who are appointed to examine and evaluate students’ thesis. If there is no qualified internal examiner, all examiners may come from other institutions.  **External examiner for research programme**  Field experts from outside the University who are appointed to examine and evaluate students’ thesis. | IPSis Academic Rules and Regulations / IPSis Process and Procedure (2009) |
| 4. | **The examiner should not be a postgraduate student at any institution.** | IPSis Process and Procedure (2009) |
| 5. | **An external examiner for Doctoral thesis must be appointed from the overseas.** | IPSis Academic Rules and Regulations / Vice Chancelor’s 2012 Resolution (LAPS Bil. 19/2011) |
| 6. | **An examiner should not be appointed to examine two or more theses of students under the same supervisor at a time.** | MPS bil. 10/2014 |
| 7. | **An examiner must have proven and have substantial academic and professional knowledge/expertise and experience (in terms of teaching/research/consultation) in/or related to the discipline of the research area.**  i. Examiner for a Doctorate student should have a Doctoral degree or equivalent academic and/or professional credentials, expertise and experience in the research discipline, inter-displinary or trans-disciplinary  ii. Examiner for a Master student should have at least Master degree or equivalent academic and/or professional credentials, expertise and experience in the research discipline, inter-disciplinary or trans-disciplinary.  iii. External examiner for Doctoral thesis must have extensive experience in the relevant field, experience in the Doctoral supervision and have examined at least one (1) Doctoral thesis.  iv. Internal examiner for Doctoral thesis must have experience in the relevant field, experience in the  Doctoral supervision and have examined at least one (1) Masters thesis.  v. External examiner for Masters thesis must have extensive in the relevent field and/or have examined at least one (1) Master thesis.  vi. Internal examiner for Masters thesis must have experience in the relevant field. | IPSis Process and Procedure (2009)  }    MPS Bil. 9/2013  }    MPS Bil. 9/2013 |
| 8. | **All examiners should be independent of the student and the student’s work**  In order to avoid questions of ethical issues being raised and to ensure impartiality and independent judgment, an examiner should not:  i. provide the student with any formal guidance in respect of the content or structure of the thesis.  ii. be the student’s collaborator in the research activity or co-author of publications relating to the thesis.  iii. be a close family (spouse, parents, children and siblings) members of the student or of any of the supervisors.  iv. be the assessor for the conversion from a student’s Master to a Doctoral programme.  v. have graduated less than two (2) years under the same supervisor of the thesis to be examined. | IPSis Process and Procedure (2009)  MPS Bil. 5/2013 |